

**ORDINANCE NO. 738
(AS AMENDED THROUGH 738.2)
AN ORDINANCE OF THE COUNTY OF RIVERSIDE AMENDING ORDINANCE NO.
738 ESTABLISHING ELECTION SERVICE FEES AND CHARGES FOR MANDATED
AND CONTRACTED ELECTIONS AND FOR MISCELLANEOUS SERVICES AND
FORMS BY THE REGISTRAR OF VOTERS OF THE COUNTY OF RIVERSIDE**

The Board of Supervisors of the County of Riverside, State of California, Ordains as Follows:

Section 1. That the Board of Supervisors establishes certain election service fees and charges as follows:

EXHIBIT A - Allocation of costs by election

EXHIBIT B - Recommended model for regularly scheduled elections

EXHIBIT C - Charges and fees for miscellaneous services and forms

Section 2. Supersession.

This Ordinance and the fees and charges established herein shall supersede any prior Ordinance, Resolution or Fee Schedule setting those fees and charges as established by this Ordinance.

Section 3. This Ordinance shall take effect thirty days after the date of adoption.

Adopted: 738 Item of 09/21/1993 (Eff: 10/21/1993)

Amended: 738.1 Item 7.6 of 06/27/2000 (Eff: 07/27/2000)

738.2 Item 9.10 of 08/23/2005 (Eff. 09/22/2005)

(Following are Exhibits "A", "B" & "C")

ALLOCATION OF COSTS BY ELECTION

(Ord. 738 - Revised 6/27/2000 - Eff.: 7/27/2000)

TYPE	JURISDICTION	NUMBER OF SCHEDULED VOTERS	# OF ACTUAL POLLING PLACES	TOTAL ELECTION COSTS
<u>NOVEMBER (EVEN)</u>				
CITY	City of Beaumont	4,103	5	\$9,701
CITY	City of Banning	11,014	16	\$26,330
CITY	City of Calimesa	3,944	6	\$9,459
CITY	City of Canyon Lake	5,547	7	\$13,142
CITY	City of Cathedral City	12,884	17	\$30,607
CITY	City of Corona	44,612	59	\$105,996
CITY	City of Hemet	28,269	37	\$67,122
CITY	City of La Quinta	9,506	12	\$22,521
CITY	City of Moreno Valley, District 1	8,458	13	\$20,300
CITY	City of Moreno Valley, District 2	0	0	\$0
CITY	City of Moreno Valley, District 3	13,517	19	\$32,242
CITY	City of Moreno Valley, District 4	0	0	\$0
CITY	City of Moreno Valley, District 5	8,215	11	\$19,534
CITY	City of Palm Desert	20,484	31	\$49,108
<u>SUBTOTAL – CITIES</u>		<u>170,553</u>	<u>233</u>	<u>\$406,060</u>
SD	Coachella Valley Unified	7,701	12	\$18,501
SD	Desert Center Unified	206	0	\$0
SD	Hemet Unified	50,905	71	\$121,360
SD	Jurupa Unified	27,208	40	\$65,096
SD	Moreno Valley Unified	47,618	66	\$113,477
SD	Nuvview Union	3,318	5	\$7,952
SD	San Jacinto Unified	10,987	16	\$26,270
<u>SUBTOTAL – SCHOOL DISTRICTS</u>		<u>147,943</u>	<u>210</u>	<u>\$352,656</u>
CSD	Rubidoux Community Services	7,811	11	\$18,634
HC	Desert Health Care	68,792	97	\$164,122
HC	Palo Verde Health Care	5,606	7	\$13,273
HC	San Geronio Memorial Health Care	21,901	43	\$53,612
HC	Valley Health System Health Care, Dist. 1	0	0	\$0
HC	Valley Health System Health Care, Dist. 2	0	0	\$0
HC	Valley Health System Health Care, Dist. 3	0	0	\$0
HC	Valley Health System Health Care, Dist. 4	13,627	23	\$32,936
HC	Valley Health System Health Care, Dist. 5	8,940	13	\$21,373
HC	Valley Health System Health Care, Dist. 6	0	0	\$0
HC	Valley Health System Health Care, Dist. 7	9,421	14	\$22,557
RP	Beaumont-Cherry Recreation and Parks	8,049	13	\$19,389
RP	Jurupa Area Recreation and Parks, Div. 1	7,724	10	\$18,328

(CONT'D - NOVEMBER {EVEN})

TYPE	JURISDICTION	NUMBER OF SCHEDULED VOTERS	# OF ACTUAL POLLING PLACES	TOTAL ELECTION COSTS
RP	Jurupa Area Recreation and Parks, Div. 2	5,571	10	\$13,532
RP	Jurupa Area Recreation and Parks, Div. 3	5,343	10	\$13,024
RP	Jurupa Area Recreation and Parks, Div. 4	0	0	\$0
RP	Jurupa Area Recreation and Parks, Div. 1	0	0	\$0
RP	Ortega Trail Recreation and Parks	14,020	24	\$33,924
CWD	Coachella Valley Water District	82,043	118	\$195,996
MWD	Eastern Municipal Water District, Div. 1	0	0	\$0
MWD	Eastern Municipal Water District, Div. 2	0	0	\$0
MWD	Eastern Municipal Water District, Div. 3	33,070	54	\$79,725
MWD	Eastern Municipal Water District, Div. 4	35,777	50	\$85,306
MWD	Eastern Municipal Water District, Div. 5	0	0	\$0
MWD	Elsinore Valley Municipal Water District, 1	0	0	\$0
MWD	Elsinore Valley Municipal Water District, 2	4,417	5	\$10,400
MWD	Elsinore Valley Municipal Water District, 3	0	0	\$0
MWD	Elsinore Valley Municipal Water District, 4	7,926	10	\$18,778
MWD	Elsinore Valley Municipal Water District, 5	0	0	\$0
MWD	Lake Hemet Municipal Water District, Div. 1	0	0	\$0
MWD	Lake Hemet Municipal Water District, Div. 2	4,448	11	\$11,143
MWD	Lake Hemet Municipal Water District, Div. 3	0	0	\$0
MWD	Lake Hemet Municipal Water District, Div. 4	0	0	\$0
MWD	Lake Hemet Municipal Water District, Div. 5	4,343	12	\$11,022
MWD	Western Municipal Water District, Div. 1	0	0	\$0
MWD	Western Municipal Water District, Div. 2	0	0	\$0
MWD	Western Municipal Water District, Div. 3	0	0	\$0
MWD	Western Municipal Water District, Div. 4	46,123	66	\$110,147
MWD	Western Municipal Water District, Div. 5	52,186	71	\$124,214
	<u>SUBTOTAL – SPECIAL DISTRICTS</u>	<u>447,138</u>	<u>672</u>	<u>\$1,071,434</u>
OTHER	State (2x)	1,206,806	831	x
OTHER	Federal (2x)	1,206,806	831	x
OTHER	County	603,403	831	x
	<u>NOVEMBER (EVEN) TOTALS</u>	<u>3,782,649</u>	<u>3,608</u>	<u>1,830,150</u>
<u>APRIL</u>				
CITY	City of Rancho Mirage	7,059	0	\$0
	<u>ALL ELECTION TOTALS</u>	<u>5,298,254</u>	<u>4,799</u>	<u>\$5,255,167</u>

ALLOCATION OF COSTS OF ELECTION

TYPE	JURISDICTION	NUMBER OF SCHEDULED VOTERS	# OF ACTUAL POLLING PLACES	TOTAL ELECTION COSTS
<u>NOVEMBER (ODD)</u>				
City	City of Blythe*	48,887	4	\$12,824
City	City of Coachella	4,989	6	\$13,631
City	City of Desert Hot Springs*	5,257	3	\$13,428
City	City of Indian Wells*	2,409	2	\$6,329
City	City of Indio	12,461	12	\$33,205
City	City of Lake Elsinore*	9,909	8	\$25,971
City	City of Murrieta*	20,523	20	\$54,755
City	City of Norco*	11,065	8	\$28,738
City	City of Palm Springs*	21,960	18	\$57,632
City	City of Perris	10,711	12	\$29,016
City	City of Riverside	102,625	50	\$217,938
City	City of San Jacinto*	9,050	9	\$24,196
City	City of Temecula*	22,718	23	\$60,854
<u>SUBTOTAL – CITIES</u>		<u>238,564</u>	<u>175</u>	<u>\$578,517</u>
SD	Alvord Unified*	32,138	30	\$85,372
SD	Banning Unified*	9,371	8	\$24,683
SD	Beaumont Unified	13,663	12	\$36,083
SD	Colton Joint Unified	395	0	\$184
SD	Corona-Norco Unified*	62,660	60	\$166,877
SD	Desert Sands Unified*	52,908	53	\$141,563
SD	Lake Elsinore Unified	32,668	25	\$85,233
SD	Menifee Union*	20,028	21	\$53,852
SD	Murrieta	24,376	22	\$64,541
SD	Palm Springs Unified*	54,263	49	\$143,680
SD	Palo Verde Unified	6,438	7	\$17,381
SD	Perris	10,822	10	\$28,719
SD	Perris Union High*	38,650	40	\$103,775
SD	Riverside Unified*	87,736	89	\$235,063
SD	Romoland	4,464	5	\$12,093
SD	Temecula Valley Un ified	29,962	33	\$81,008
SD	Val Verde Unified	13,850	8	\$35,404
SD	Yucaipa-Calimesa Joint Unified	27,471	3	\$7,420
<u>SUBTOTAL - SCHOOL DISTRICTS</u>		<u>497,139</u>	<u>475</u>	<u>\$1,322,931</u>
CCD	Desert Community College	116,488	110	\$309,797
CCD	Mt. San Jacinto Community College TA 1*	38,584	38	\$103,054
CCD	Mt. San Jacinto Community College TA 2*	36,,445	36	\$97,371
CCD	Mt. San Jacinto Community College TA 3*	0	0	\$0

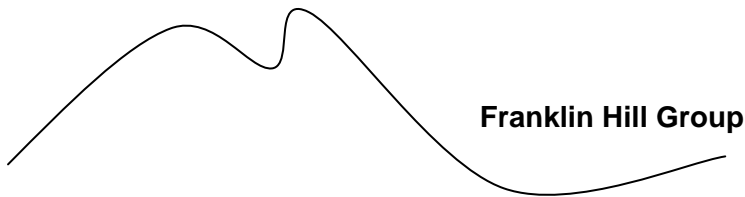
(CONT'D - NOVEMBER {ODD})

<u>TYPE</u>	<u>JURISDICTION</u>	<u>NUMBER OF SCHEDULED VOTERS</u>	<u># OF ACTUAL POLLING PLACES</u>	<u>TOTAL ELECTION COSTS</u>
CCD	Mt. San Jacinto Community College TA 4*	0	0	\$0
CCD	Mt. San Jacinto Community College T A5*	64,284	0	\$0
CCD	Palo Verde Community College	6,438	7	\$17,381
CCD	Riverside Community College*	273,915	259	\$728,567
CCD	San Bernardino Community College	3,142	3	\$8,365
	<u>SUBTOTAL - COMMUNITY COLLEGE DISTRICTS</u>	<u>539,296</u>	<u>453</u>	<u>\$1,264,535</u>
CSD	Edgemont Community Services	1,529	0	\$0
CSD	Jurupa Community Services*	18,832	0	\$0
CSD	Santa Rosa Community Services	706	0	\$0
CSD	Southern Coachella Valley Community Svcs	2,513	0	\$0
CSD	Tenaja Community Services*	98	0	\$46
LD	Beaumont Library	13,151	12	\$34,857
LD	Palo Verde Valley Library*	6,438	0	\$0
RP	Coachella Valley Recreation and Park, Div. 1*	0	0	\$0
RP	Coachella Valley Recreation and Park, Div. 2*	6,642	0	\$0
RP	Coachella Valley Recreation and Park, Div. 3*	12,131	0	\$0
RP	Coachella Valley Recreation and Park, Div. 4*	0	0	\$0
RP	Coachella Valley Recreation and Park, Div. 5*	18,914	0	\$0
RP	Valley-Wide Recreation and Park*	62,519	0	\$0
SAND	Home Gardens Sanitary District*	2,399	0	\$0
SAND	Valley Sanitary District	12,956	12	\$34,390
CWD	Cabazon County Water District	980	0	\$0
CWD	Home Gardens County Water District*	850	1	\$2,316
CWD	Mission Springs Water District*	8,138	7	\$21,450
CWD	Murrieta County Water District	1,714	0	\$0
CWD	Pinyon Pines County Water District	78	0	\$0
CWD	West San Bernardino County Water District	205	0	\$0
CWD	Yucaupa Valley Water District205	0	0	\$0
WA	Desert Water Agency	32,892	27	\$86,333
ID	Beaumont-Cherry Valley Water	6,839	6	\$18,059
WA	San Gorgonio Pass Water Agency, At Large	23,023	23	\$61,584
	<u>SUBTOTAL - SPECIAL DISTRICTS</u>	<u>233,547</u>	<u>88</u>	<u>\$259,034</u>
	<u>NOVEMBER (ODD) TOTALS</u>	<u>1,508,546</u>	<u>1,191</u>	<u>\$3,425,017</u>

EXHIBIT B

**RECOMMENDED MODEL FOR
REGULARLY SCHEDULED ELECTIONS
(Ordinance 738 – Revised 6/27/2000)**

<u>COST ELEMENT</u>	<u>ALLOCATED BY:</u>
County Labor & Overhead	Percent of Registered Voters In Scheduled Elections over Two-Year Period
Precinct Costs per Election (Election Officers, etc.)	Percent of Polling Places
Direct Costs Per Election (Ballot Printing and Postage)	Percent of Registered Voters in Elections Actually Held



Franklin Hill Group

(Exhibit B: Amended by Ord 738.1)

Effective: July 27, 2000)

REGISTRAR OF VOTERS
APPROVED CHARGES / FEES FOR SERVICES
(Ord. 738.2- Revised 8/23/2005 – Eff.: 9/21/2005)

EXHIBIT C

SERVICES	CHARGES / FEES
Absentee Voter File a) Initial Requests b) Updates Complete Absentee Issue Period	a) \$ 100.00 first day of absentee period only b) \$ 600.00 daily updates for entire absentee issue period
Certified Copies (Govt. Codes 26831;26833;E.C. 2167) a) Registration Affidavit b) Any other document	a) \$ 1.50 b) \$ 1.75 plus charge for copying
Election Calendar	\$ 2.00
List of Candidates Hard copy or Electronic Transmission	\$ 0.50 first page \$ 0.10 each page thereafter
Mailing Label Data a) Individual voter or head of household	a) \$ 35.00 per 1,000 names or portion thereof
Master Voter File a) Countywide (CD ROM) b) Per District (CD ROM) c) Street Index of Voters	a) \$ 385.00 b) \$ 100.00 per district c) \$ 5.00 for 1 st 1,000 names plus \$ 1.00 per 1,000 names or portion thereof
Precinct Maps District Maps	\$ 35.00
Recall Pamphlets	\$ 3.00
Research of Source Data (when authorized – staff availability basis)	\$ 35.00 per hour plus copying and postage charges
Signature Verification	\$ 0.50 per signature
Voter Notifications Via postcard (subject to postage rate change)	\$ 0.50 per voter notification
Reproduced Documents (without certification) -Fax / Transmission service requested by purchaser <u>Exceptions:</u> a) Campaign Disclosure; Statements of Economic Interest (Govt. Code 81008) b) Statement of Votes Cast c) Statement of Votes Cast (CD) (PDF or EXCEL)	\$ 0.50 for 1 st page plus \$ 0.10 for each additional page(s) of same document / item \$ 2.50 plus \$ 0.50 per page a) \$ 0.10 per page b) \$ 30.00 per bound volume, or as quoted c) \$ 100.00
Returned Check Charge	\$ 31.00
Candidate Statement Deposit Printing of candidate statement in the sample ballot pamphlet	Actual vendor printing costs (request calculation schedule)
Note: <u>No charge</u> for blank campaign disclosure forms and manuals; nomination forms (upon payment of filing fee, if applicable); registration forms. Charge for postage may apply.	
Cash <u>not</u> accepted for amounts due in excess of \$100. (CHECK OR MONEY ORDER is required).	
Checks and Money Orders taken in payment must be in exact amount of purchase only.	
Individuals wishing to research election materials (i.e., microfiche, roster indexes, etc., will sign daily log.) (Does not apply to campaign statements and statements of economic interest.) No unauthorized persons shall, under any circumstances, be permitted access to original affidavit files.	

REGISTRAR OF VOTERS
APPROVED CHARGES / FEES FOR SERVICES

SERVICES	CHARGES / FEES
Absentee Voter File a) Initial Requests b) Updates Complete Absentee Issue Period	a) \$ 100.00 first day of absentee period only b) \$ 600.00 daily updates for entire absentee issue period
Certified Copies (Govt. Codes 26831;26833;E.C. 2167) a) Registration Affidavit b) Any other document	a) \$ 1.50 b) \$ 1.75 plus charge for copying
Election Calendar	\$ 2.00
List of Candidates Hard copy or Electronic Transmission	\$ 0.50 first page \$ 0.10 each page thereafter
Mailing Label Data a) Individual voter or head of household	a) \$ 35.00 per 1,000 names or portion thereof
Master Voter File a) Countywide (CD ROM) b) Per District (CD ROM) c) Street Index of Voters	a) \$ 385.00 b) \$ 100.00 per district c) \$ 5.00 for 1 st 1,000 names plus \$ 1.00 per 1,000 names or portion thereof
Precinct Maps District Maps	\$ 35.00
Recall Pamphlets	\$ 3.00
Research of Source Data (when authorized – staff availability basis)	\$ 35.00 per hour plus copying and postage charges
Signature Verification	\$ 0.50 per signature
Voter Notifications Via postcard (subject to postage rate change)	\$ 0.50 per voter notification
Reproduced Documents (without certification) -Fax / Transmission service requested by purchaser <u>Exceptions:</u> a) Campaign Disclosure; Statements of Economic Interest (Govt. Code 81008) b) Statement of Votes Cast c) Statement of Votes Cast (CD) (PDF or EXCEL)	\$ 0.50 for 1 st page plus \$ 0.10 for each additional page(s) of same document / item \$ 2.50 plus \$ 0.50 per page a) \$ 0.10 per page b) \$ 30.00 per bound volume, or as quoted c) \$ 100.00
Returned Check Charge	\$ 31.00
Candidate Statement Deposit Printing of candidate statement in the sample ballot pamphlet	Actual vendor printing costs (request calculation schedule)
Note: No charge for blank campaign disclosure forms and manuals; nomination forms (upon payment of filing fee, if applicable); registration forms. Charge for postage may apply.	
Cash <u>not</u> accepted for amounts due in excess of \$100. (CHECK OR MONEY ORDER is required).	
Checks and Money Orders taken in payment must be in exact amount of purchase only.	
Individuals wishing to research election materials (i.e., microfiche, roster indexes, etc., will sign daily log.) (Does not apply to campaign statements and statements of economic interest.) No unauthorized persons shall, under any circumstances, be permitted access to original affidavit files.	