

**ORDINANCE NO. 757  
(AS AMENDED THROUGH 757.2)  
AN ORDINANCE OF THE COUNTY OF RIVERSIDE AMENDING ORDINANCE NO.  
757 RIVERSIDE COUNTY CODE TITLE 2, CHAPTER 2.92, ARTICLE 2 (SS 2.92.110-  
2.92.140) AND ORDINANCE 757 TO PROVIDE INFORMAL BIDDING PROCEDURES  
UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT  
(PUBLIC CONTRACT CODE SECTION 22000 ET SEQ.)**

The Board of Supervisors of the County of Riverside ordains as follows:

**Section 1.** Title 2, Chapter 2.92, Article 2 of the Riverside County Code and Ordinance 757 is amended in its entirety to read as follows:

**Section 1.1 Informal Bid Procedures**

Public Projects, as defined by the Act, of One Hundred Thousand Dollars (\$100,000) (or as modified by the Act) or less, may be let to contract by informal procedures as set forth in Section 22032 et seq. of the Public Contract Code.

**Section 1.2 List of Qualified Contractors**

The County Purchasing Agent shall develop and maintain a list of qualified contractors, identified according to categories of work, which qualification will be based on the minimum criteria determined by the Commission.

**Section 1.3 Notice Inviting Bids**

Where a Public Project is to be performed which is subject to the provisions of this Ordinance, a notice inviting informal bids shall be mailed to all construction trade journals, as specified by the California Uniform Construction Cost Accounting Commission in accordance with Section 22036 of the Public Contract Code. Additional contractors and/or construction trade journals may be notified at the discretion of the County; provided, however, that if the project or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors. The mailing of all notices shall be completed not less than 10 calendar days before bids are due. The notice shall include a general description of the projects, where to obtain further details, and the time and place for submissions of the bids.

**Section 1.4 Award of Contracts**

The Riverside Purchasing Agent is authorized to award informal contracts pursuant to this Section. Upon request to, and approval of, the Board, a designee or designees may be appointed to award contracts in lieu of, or in addition to, the authority vested in the Director of Purchasing and Material Services Department pursuant to this Section.

**Section 2** Ordinance 757.1 bearing the same title as this Ordinance 757.2 and adopted by the Board on February 10, 1998, is hereby repealed.

**Section 3.** This Ordinance shall take effect and be in force thirty (30) days from the date of its passage. Before the expiration of fifteen (15) days after its passage, it or a summary of it, shall be published once, with the names of the members of the Board of Supervisors voting for and against the same in the Riverside Press Enterprise, a newspaper of general circulation published in the County of Riverside.

**Adopted:** 757 Item 3.5 of 07/18/1995 (Eff: 08/16/1995)

**Amended:** 757.1 Item 3.3 of 02/10/1998 (Eff: 03/11/1998)

757.2 Item 3.17 of 11/18/2003 (Eff: 12/17/2003)