DISCLOSURE BY APPLICANTS, CONTRACTORS AND VENDORS APPEARING BEFORE LOCAL AGENCIES

Background:

A member of the Board of Supervisors who has been appointed a voting member of another agency is prohibited from accepting, soliciting, or directing a contribution of more than two hundred fifty dollars ($250) from any party, or his or her agent or from any participant, or his or her agent, while a proceeding involving a license, permit or other entitlement for use is pending before the agency and for three months following the date a final decision is rendered in the proceeding.

Government Code Section 84308 requires a party to a proceeding before such agency involving a license, permit or other entitlement for use to disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars ($250).

Objective:

To insure full disclosure of contributions, it's requested that all affected agencies upon which members of the Board of Supervisors serve as voting members:

(a) Provide a speaker's slip or other form whereby any party or his or her agent, to a proceeding involving a license, permit, or other entitlement for use pending before the agency declare any contributions in an amount of more than two hundred fifty dollars ($250) that may have been made to any voting member at the agency.

(b) Any contract for services, application for public funds, leases, licenses, purchases of real or personal property, as well as any other contractual agreements entered into with the agency shall include a disclosure of any contributions greater than two hundred fifty dollars ($250) made to a voting member of such agency within the preceding 12 month period by the contracting entity, partnership or corporation.

Policy:

Request any agency upon which a member of the Board of Supervisors is appointed a voting member adopt a policy, resolution or other guideline incorporating the above disclosure requirements by those appearing before or contracting with such agency.

Reference:
Minute Order 3.51 of 03/18/08
COUNTY OF RIVERSIDE, CALIFORNIA
BOARD OF SUPERVISORS POLICY

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