Subject: NAMING FACILITIES AFTER MEDAL OF HONOR RECIPIENTS  
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**Policy:**

It shall be the policy of the Board of Supervisors to encourage the naming of appropriate new or existing County public works, facilities or landmarks after one or more of the nine Congressional Medal of Honor recipients with linkages to the County. This policy shall establish a procedure by which to evaluate each proposal as it is presented for the Board’s consideration.

1. The County Veterans Services Officer will be responsible for maintaining a list of all Medal of Honor recipients with ties to the County (Appendix A), and a list of all County public works, facilities and landmarks which have been named after a Medal of Honor recipient.

2. General citizens and County Department Heads are encouraged to seek every opportunity to submit recommendations in accordance with this policy.

3. Recommendations from any source that a County public work, facility or landmark be named after a Medal of Honor recipient will first be evaluated by the County Executive Office in consultation with appropriate County departments.

4. Viable recommendations will then be forwarded to the County Veterans Services Officer who will, in cooperation with the Veterans Advisory Committee, determine the appropriateness and general acceptability of the object to be named.

5. The Veterans Services Officer will forward the recommendation to the Board of Supervisors along with the endorsement of the Veterans Advisory Committee, such endorsement to include an outline of suitable dedication ceremonies to honor the occasion should the Board approve the recommendation.

**Reference:**

Minute Order 3.25 dated February 16, 1999